Item Detail - Serial

Important Information!

In order to find items by their serial #, the serial # detail must be set up correctly at the category level.

If you previously added this detail, you need to ensure it is mapped to the correct database storage or it will not be searchable. See the **Setup** steps below and compare to your own detail setup.

If you find you previously added this incorrectly, contact Support for help on correcting this to avoid data loss.

Setup

To set up an item detail for serial #:

- 1. Click Inventory > Categories > List and Edit the category you want to add this detail to.
- 2. Click on the **Details** tab.
- 3. Find the next available detail.

ieneral Pricing	Details Tags Taxes D	escription Template		
Detail Group 1 Group Name Detail Name Style Metal Color Strap/Brac. Clasp	Watch Details Detail Type Period Peri	Detail Group 2 group Name anced bors ore ore	Detail Type Advanced Options V More More More More More More More More More More More	Copy From Defaults
<< <	44 of 64 > >>	Save & Save &	Revert Stave &	OK/Save Cancel

4. For **Detail Name**, enter 'Serial #', then use the **Detail Type** drop-down to select **Text**.

Clasp	Clasp	✓ More	~	Мо
Serial #	TEXT	✓ More	~	Мо

5. Under Advanced Options, click the More... button, then use the Storage drop-down to select itSerialNumber.

Group Name	Watch Details		Details: Advar	nced Options				Сору	From
Detail Name	Detail Type	A		Required		4	Advanced Options	De	taults
Style	Item Style.Watch	\sim		Must Match List	a	\sim	More		
Metal	WatchMetals	\sim	Storage	~		~	More		
Color	Metal Color	\sim	_	itStyle #MetalFinish		\sim	More		
Strap/Brac.	bracelet-or-strap	~		itMetalColor		\sim	More		
Clasp	Clasp	~		itMetalWeight		~	More		
Serial #	TEXT	~	More	itSize		~	More		
		\sim	More	itLength _itMfg		\sim	More		
		\sim	More	itOldBarcode itOldKey		\sim	More		
	AA of 64	~~	Save &	itSerialNumber itDetai_1 itDetai_2 itDetai_3	rert	Sa	ve &	OK / Save	ancel

6. Save your changes.

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Vendor Info Vendor ID] ~	Inventory		Allocate	•	Pricing Cost		🖂 Auto
PO #					Location			\sim	Re-Cost		
Invoice #					Status	Customer		÷	Re-Cost Dt	-	MARGI
Quantity	1		Invoid	e	As Of				Retail		
Ven Style #				~	Date Entered			-	Lowest		
Style Note				0	Entered By				Current		
Barcode				~	Price Meth	Fine Jewelry, Ind	ividual Iter	n M	Sold		
Stock Type	Stock										Develo
	POS	Frequently	y Sold Ite	m					Spiff		Recaic
(1) Watch Detail: Style	D POS	Frequentl	y Sold Ite	m		On Sale Price			Spiff		Hecaic
(1) Watch Details Style		Frequent;	y Sold Ite	m		On Sale Price Margin			Spiff		Hecaic
(1) Watch Details Style Metal	POS s	Frequently	y Sold Ite	m		On Sale Price [Margin [Starts [Spiff		Recaic
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(1) Watch Details Style Metal Color Strap Clasp	POS s	Frequent	y Sold Ite	m		On Sale Price [Margin [Starts [Sign [Description	: ABC		Spiff		Recard
(1) Watch Detail Style Metal Color Strap Clasp Serial #	D POS	Frequently	y Sold Ite	m		On Sale Price [Margin [Starts [Ends [Sign [Description Suggest	: ABC		Spiff		Recard

When adding or editing items in this category, Serial # will now appear as a detail.

To search for items by serial #, use the Item Details tab of Item Find.

Find Items						
General Type & Status	Item Details	Stones	Scan Data	Options	Website	
Metal Type						•
Metal Color						•
Metal Finish						•
Sign Format						•
Item Style						•
Category ID						•
Vendor ID						-
Manufacturer						-
Serial #						•
MM Width:Min:		Max:				
Length: Min:		Max:				
Size: Min:		Max:				
Weight: Min:		Max:				
)S Frequently	Sold Iter	ns			
				_		
Presets					ок	Cancel