

Item Style Updater

Overview

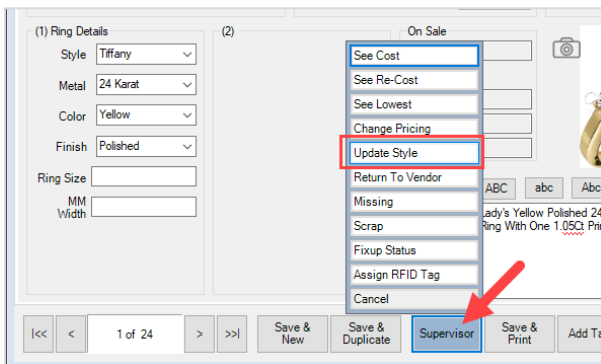
The **Item Style Updater** allows you to make changes to individually priced items and apply those changes to all other items matching that vendor and vendor style number. It includes the ability to update:

- **Item Details**
- **Descriptions**
- **Stones**
- **Images**
- **Pre-Appraisal Tab**
- **Website Tab**

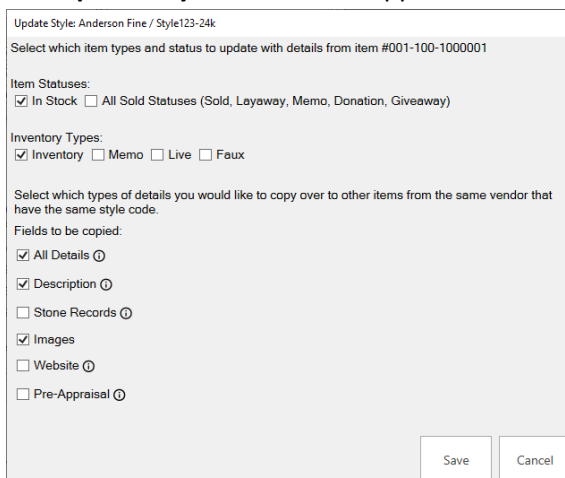
Updating Styles

To update all items of the same vendor and vendor style number:

1. Use **Inventory > Items > Find** to search for and **Edit** any item matching the vendor/vendor style you wish to update.
2. Make your desired changes on this item record.
3. At the bottom, click **Supervisor > Update Style**.



4. The **Update Style** window will appear.



5. Select which **Item Statuses** and **Inventory Types** you wish to update, then at the bottom specify which information you want to copy from the current item and apply to all other items of this vendor/vendor style. Choices include:

All Details Copy all 16 details found in the bottom left of the item record's **General** tab.

Description Copy the item's description found on the **General** tab.

Stone Records Copy all stones found on the **Stones** tab.

Images Copy all attached images.

Website Copy all fields found on the **Website** tab.

Pre-Appraisal Copy all fields found on the **Pre-Appraisal** tab.

6. Make your desired choices then click **Save** to copy the selected data to all other matching items.

Important Notes!

- There is no UNDO option; this will permanently update all matching items.
- All existing data is ENTIRELY OVERWRITTEN.
- Be sure double check before committing changes.