In Stock On Report

Overview

The **In Stock On** report is used to calculate the value of your inventory as of a past date. The software will examine item history and make the best possible attempt to ascertain what inventory was on hand on the date specified. Previously found as an option on most inventory reports, **In Stock On** was moved to be its own standalone report and now provides more accurate results.

Best Practices/Notes

- For the most accurate figures it is always best to generate your reports in real-time. See our <u>Automated</u> <u>Reports</u> feature for information on setting up your reports to automatically generate on a set schedule.
- Due to the complex nature of rebuilding item history, the farther back the In Stock On date the less accurate the report will be.
- Bulk inventory may be inaccurate if you have manually changed quantities using the Adjust button on the bulk item's Quantities tab.
 - This <u>does not</u> apply to Supervisor or Physical Inventory changes to quantities made using the Missing, Scrapped, or RTV functions. These types of changes are taken into account.
- Running this report for a date that includes inventory data that was converted from another source will lead to inaccurate results.

Working with the In Stock On Report

To run the In Stock On report:

1. Click Reports > Inventory > In Stock On. The In Stock On Report filter will appear.



- 2. In the top left, choose whether you want to include individually priced items (**Item Pricing**) and/or bulk priced items (**UPC/SKU**, **Item by UOM**, **UOM only**, **Pre-Marked**).
 - Pricing Methods
 Item Pricing
 UPC/SKU
 Item By UOM
 UOM Only
 Pre-Marked
 Spot Metal
- 3. Choose the **Inventory Types** you would like to include, e.g., Inventory, Consignment, Memo. Only the item's **current** inventory type is used. Items that had types changed over time will only ever be reflected under their current type regardless of date used.



 For Item Status, choose <u>all</u> statuses. This may seem counterintuitive, but this filter is looking at the item's current status initially and then will analyze the item's history to check what its status was on the In Stock On date. If it was in stock on that date, it will be included.



5. Set any other parameters or options as desired, then click **OK** to generate the report.





The report will show the item's **current** status, but it is only including items that were on hand as of the **In Stock On** date specified.