

Item Data Export Wizard

Introduction

The **Item Data Export Wizard** can be used to export item data from the Edge. This can be used in conjunction with the **Item Data Import Wizard** to export item data, make changes, and import it back in.

Data is exported in CSV format and there are options that control what items are included and how the data is formatted.

Exporting Item Data

To export item data:

1. Click **Inventory > Utilities > Item Data Export**. The Wizard will appear.

The screenshot shows the 'Item Details Export Wizard' window. At the top, there is a blue header with the title 'Item Details Export Wizard' and a document icon. Below the header, a paragraph of instructions reads: 'Use this wizard to export item details data. Make your selections on this screen to determine what you want exported. Be sure you enter a Save Location value for where you want the Excel CSV export file stored. On the following screens you can select which items you want exported, and which columns of data that you want exported.' Below this, there is an 'Item Filter' dropdown menu. A red note states: 'NOTE - Leaving the Item Filter blank will result in every item being retrieved, which can cause a brief delay before the next screen appears.' There are two radio button options: 'Export By Item Key - Select this option to export records by Item Key.' (which is selected) and 'Export By Vendor - Select this option to export records by Vendor / Style Code.' Below these is a 'Save Location' dropdown menu. A 'Delimiter' section contains four radio button options: 'Tab', 'Semicolon', 'Comma' (which is selected), and 'Space'. There is also an 'Other' option with a text input field. A checked checkbox labeled 'Include Quotes in Data Output' is present. At the bottom, there are two radio button options: 'Export Item Data' (selected) and 'Export Item Data + Custom Details (limited to one category at a time)'. At the very bottom of the window are 'Next >' and 'Cancel' buttons.

2. Use the **Item Filter** to set criteria for which items to include in the export. Leaving this blank will include all items.
3. Choose how you want to export items.

Export by Item Key	Select this to export one row per Edge item.
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Export by Vendor	Select this to export one row per unique vendor/vendor style combination. For example, if you had three items from vendor ABC with style 123, it would only export one row using the most recent copy of the item.
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- Use the **Save Location** drop-down to select a folder to save the export file.
- Choose which **Delimiter** to use. This is what will be used to separate data fields in the export file.
- If you want to include quotation marks in the export, check **Include Quotes in Data Output**, otherwise these will be stripped out during the export process.
- Select your export option.

Export Item Data	Select this to export the standard Edge data fields. See the next section for a complete list of included fields.
Export Item Data + Custom Details	Select this to export the standard Edge data fields and any custom details you have set up on categories. Because custom details vary by category, this limits the export to a single category.

- After specifying export parameters click **Next**.
- A list of items matching your export criteria will be displayed. By default, all items will be checked but you can uncheck items you do not want to include.

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There are 3118 items in the list. Click on any Item # to bring up that item.

	Item #	Description	Vendor	Style
<input checked="" type="checkbox"/>	001-095-1000001	This is a comma, for yo,ur , mama	AND	NewCatTest1
<input checked="" type="checkbox"/>	001-095-1000002	This is a comma, for yo,ur , mama	AND	NewCatTest1
<input checked="" type="checkbox"/>	001-095-1000003	custom job (Custom Job: 001-0027)	WEM	001-00270-004
<input checked="" type="checkbox"/>	001-100-1000001	Lady's Yellow Polished 24 Karat Tiff	AND	Style123-24k
<input checked="" type="checkbox"/>	001-100-1000002	Lady's White Polished 18 Karat Con	AND	Style123-18k
<input checked="" type="checkbox"/>	001-100-1000003	Lady's White Florentine Platinum Cr	AND	DiaEngage6
<input checked="" type="checkbox"/>	001-100-1000004	descr	AND	style=imagetest
<input checked="" type="checkbox"/>	001-100-1000005	test	AND	bracelet-3
<input checked="" type="checkbox"/>	001-100-1000006	AlwaysTest1, description change, ac	AND	AlwaysTest1
<input checked="" type="checkbox"/>	001-100-1000007	new description here	TOG	DiaRing2
<input checked="" type="checkbox"/>	001-100-1000008	A fancy ring	TOG	Multi_test1
<input checked="" type="checkbox"/>	001-100-1000009	test	AND	SPO123
<input checked="" type="checkbox"/>	001-100-1000010	test	AND	SPO123
<input checked="" type="checkbox"/>	001-100-1000011	test	AND	SPO123

- Finally, click **Export** to generate the file.

Data Fields Defined

Export Item Data

itKey	Edge item key
itVendorID	Vendor ID
itVendStyleCode	Vendor style
itDesc	Description from the General tab
itMetalColor	Metal Color
itMetalFinish	Metal Finish
itMetalType	Metal Type
itSize	Size
itStyle	Item style
itRetailPrice	Retail price
itLowestPrice	Lowest price
itCurrentPrice	Current price
itMfg	Manufacturer
itLength	Length
itMillimeter	Millimeter
itFolioNumber	Folio number
itVendBarCode	Vendor barcode
itSerialNumber	Serial number
imTitle	Web title
imMetaTitle	Web meta title
imMetaKeywords	Web meta keyword
imMetaDescription	Web meta description
imDescription	Web description
imWebTags	Web tags

Export Item Data + Custom Details

This export includes all the same fields as **Export Item Data** but also adds **itDetail_1** through **itDetail_16** and **imDetail_1** through **imDetail_8**.

These are custom details that are user-defined and can store anything.

When this export is selected it will automatically generate the file **DetailsMappingFile.csv** in the same location as your exported file. This file provides a mapping showing each custom detail field (i.e., **itDetail_1**) and its label in Edge (i.e., Collection).