

Item Data Import Wizard

Introduction

The **Item Data Import Wizard** can be used to update existing Edge items using an external data file. This can be used in conjunction with the **Item Data Export Wizard** to export item data, update it, and then import it back in. It is also possible to import data from other sources, but your import file must be formatted to match our item template.

This can be used to update item details, pricing, descriptions, and website data. During the import process, you choose whether you want to match by Edge item number or by the vendor / vendor style.

Note: This can only update existing Edge items. It cannot be used to add new items.

Note: The Edge should be closed on all other workstations during this process to avoid data conflicts.

Import File Format

The column headers in your import file must match the Edge fields you wish to update. If you started with an Edge item export, then your file is already formatted properly. However, if this data is coming from another source, you will need to rename the column headers to match the schema of our database.

The import data must contain either the Edge item number with the column header **itKey** or the vendor and vendor style with the column headers **itVendorID** and **itVendStyleCode**.

When importing data and matching on Edge item number it will be a one to one update meaning each row in your import file will update one specific item in the Edge.

When importing data and matching on vendor / vendor style it will be a one to many update meaning each row in your import file will update all items in the Edge that share that same vendor / vendor style combination.

The following fields can be updated:

itDesc	Description from the General tab
itMetalColor	Metal Color
itMetalFinish	Metal Finish
itMetalType	Metal Type
itSize	Size
itStyle	Item style
itRetailPrice	Retail price
itLowestPrice	Lowest price
itCurrentPrice	Current price
itMfg	Manufacturer
itLength	Length
itMillimeter	Millimeter

itFolioNumber	Folio number
itVendBarCode	Vendor barcode
itSerialNumber	Serial number
imTitle	Web title
imMetaTitle	Web meta title
imMetaKeywords	Web meta keyword
imMetaDescription	Web meta description
imDescription	Web description
imWebTags	Web tags
itDetail_1 – 16	Custom details, see the export documentation for more information
imDetail_1 – 8	Custom details, see the export documentation for more information

Example – Item Key

This example would update the web title, web description, and web tags on these three specific items.

itKey	imTitle	imDescription	imWebTags
001-100-00001	Engagement Ring	This is a ring.	Ring
001-200-00001	Colored Stone Ring	This is a ring.	Ring
001-300-00001	Pearl Ring	This is a pearl ring.	Pearl

Example – Vendor/Vendor Style

This example would update all Edge items for vendor ABC that have vendor style Bracelet-123 with new pricing information.

itVendorID	itVendStyleCode	itRetailPrice	itLowestPrice	itCurrentPrice
ABC	Bracelet-123	750	500	750

Importing Item Data

To import item data:

1. Click **Inventory > Utilities > Item Data Import**. The Wizard will appear.

2. Choose how you want to import items.

Import by Item Key	Select this if you want to update items on a one-to-one basis by matching itKey .
Import by Vendor / Style	Select this if you want to update items on a one-to-many basis by matching itVendorID and itVendStyleCode .


3. Use the **Input File** drop-down to select the file you want to import.
4. Choose the **Delimiter** your file is using to separate data fields.
5. Select your import option.

Import Item Data	Select this if you are only importing standard Edge data fields.
Import Item Data + Custom Details	Select this if you are importing any custom Edge details. Because custom details vary by category, this limits the import to a single category.

6. After specifying import parameters click **Next**.

7. A preview of your import will display. Verify that the preview has your expected data then click **Next** to proceed.

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Import Preview

itKey	itVendorId	itVendStyleCodr	itDesc	itMetalColor	itMetalFinish
001-100-1000020	AND	test12345	Lady's Diamond Eng.		
001-100-1000030	AND	Style123-18k	Lady's Diamond Eng. Contemporary 18 Ka	W	PO
001-100-1000034	AND	DiaEngage6	Lady's Diamond Eng. Contemporary Platin	W	FL
001-100-1000035	AND	DiaEngage6	Lady's Diamond Eng. Contemporary Platin	W	FL
001-100-1000037	AND	DiaEngage6	Lady's Diamond Eng. Contemporary Platin	W	FL
001-100-1000039	AND	DiaEngage6	Lady's Diamond Eng. Contemporary Platin	W	FL
001-100-1000043	AND	DiaEngage6	Lady's Diamond Eng. Contemporary Platin	W	FL
001-100-1000053	AND	NewItem1	Lady's Diamond Eng.		
001-100-1000057	AND	NewItem1	Lady's Diamond Eng.		
001-100-1000069	AND	test123456	Lady's Diamond Eng. SI2 Thick 10.07		
001-100-1000070	TOG	newitem5	Lady's Diamond Eng.		
001-100-1000072	AND	SPO-Test1	Lady's Diamond Eng. Tiffany 24 Karat Yellic	Y	PO
001-100-1000073	AND	SPO-Test1	Lady's Diamond Eng. Tiffany 24 Karat Yellic	Y	PO

< Back Next > Cancel

8. You will receive a final confirmation that you want to import. Click **Yes** to proceed.
9. The software will offer to make a backup of your database at this time. **Because a bad import could result in data loss it is recommended you do this.** Depending on the size of your database, this may take a few minutes.
10. Once the import completes it will tell you how many items were updated. There is also a link provided if you wish to view the import log **ItemDetailsImport.log**.